

report

meeting	NOTTINGHAMSHIRE AND CITY OF NOTTINGHAM FIRE & RESCUE AUTHORITY	
date	25 February 2005	agenda item number

REPORT OF THE CHIEF FIRE OFFICER

MEETING OF AD-HOC PANEL

1. PURPOSE OF REPORT

The purpose of this report is to present Members with the minutes of the Meeting of the Fire and Rescue Authority Ad-Hoc Panel held on 1 February 2005.

2. BACKGROUND

At its meeting of 14 January 2005 the Fire Authority approved the establishment of an Ad-hoc Panel to :

- Scrutinise the Comprehensive Performance Assessment (CPA) Self-Assessment and approve the final drafts of the Local (Integrated) Risk Management Plan and Budget Proposals.

3. REPORT

3.1 Following IDB on 1 February the Ad-Hoc Panel met to discuss the following :

- CPA Self-Assessment ;
- Draft Framework for Future Service Delivery 2005-2010 ;
- Draft Integrated Corporate Strategy 2005-2008 ;
- Budget 2005/06.

3.2 The minutes of the meeting are attached for Members scrutiny.

3.3 Members are asked to adopt the resolutions agreed by the Ad-Hoc Panel at its meeting on 1 February 2005.

4. FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

5. PERSONNEL IMPLICATIONS

There are no personnel implications arising from this report.

6. EQUAL OPPORTUNITIES IMPLICATIONS

There are no equal opportunities implications arising from this report.

7. RISK MANAGEMENT IMPLICATIONS

There are no risk management implications arising from this report.

8. RECOMMENDATIONS

That Members adopt the resolutions agreed by the Ad-Hoc Panel at its meeting on 1 February 2005.

9. BACKGROUND PAPERS FOR INSPECTION

None.

Paul Woods
CHIEF FIRE OFFICER

NOTTINGHAMSHIRE & CITY OF NOTTINGHAM FIRE & RESCUE AUTHORITY



MINUTES

of Ad-hoc Panel of the Authority held on **1 February 2005** in Committee Room A at County Hall, West Bridgford, Nottingham from 1145 am to 1315 pm.

MEMBERSHIP

Councillor Jackson	Chairman
Councillor Charlesworth	Vice Chairman
Councillor Bennett	
Councillor Freeman	
Councillor Hempsall	
Paul Woods	Chief Fire Officer
Martyn Emberson	Deputy Chief Fire Officer
Frank Swann	Assistant Chief Fire Officer
Neil Colton	Assistant Chief Fire Officer
Neil Timms	Head of Finance & Resources

APOLOGIES FOR ABSENCE

Councillor Cottee

DECLARATIONS OF INTEREST

No declarations of interest were made.

CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

CPA SELF ASSESSMENT

Consideration was given to the report of the Chief Fire Officer and the attached document, copies of which had been circulated previously, which explained that as part of the CPA process Nottinghamshire and City of Nottingham Fire & Rescue Authority have to undertake a self-assessment process and submit the findings to the Audit Commission in advance of the inspection. The Group went through the document page by page and comments/amendments were made.

Resolved

- The Ad-Hoc Panel approved the draft Self-Assessment as amended.
- The Ad-Hoc Panel approved delegation of any late amendments to the CFO and Chairman.

REFRAMING THE AUTHORITY'S CORE PRINCIPLES

Consideration was given to the report of the Chief Fire Officer and the Framework for Future Service Delivery 2005-2010 document, which had been circulated previously. It was explained that the Strategy is about how we communicate and what we are about. A discussion focused on the need to reframe the objectives, and the effect on the Risk Profile. It was acknowledged that the revised profile will need to be presented once the new principles have been approved by the full Fire Authority.

Resolved

- The Ad-Hoc Panel endorsed the core principles of Nottinghamshire Fire & Rescue Service.
- The Ad-Hoc Panel supported the inclusion of the new core principles into the business planning documents for 2005/2006 onwards.
- The Ad-Hoc Panel approved the new Framework for Future Service Delivery for its presentation to the full Fire Authority meeting on 25 February.

CORPORATE AND INTEGRATED RISK MANAGEMENT PLAN 2005-2008

Consideration was given to the report of the Chief Fire Officer and the Integrated Corporate Strategy 2005-2008 document, which had been circulated previously. It was stated that the document is to go the Plain English Society for a crystal mark before publication. During the scrutiny of the document by the Ad-Hoc Panel special reference to the IRMP Action Plan and the outcomes of consultation were made.

Resolved

- The Ad-Hoc Panel endorsed the three-year Corporate Strategy for its approval at the full Fire Authority at its meeting on 25 February 2005.

BUDGET DISCUSSION

Consideration was given to a verbal update by the Head of Finance and Resources on the progress of the setting of the 2005/2006 budget in support of the Corporate Strategy. The paper being presented to the Fire Authority will include proposals for 2006/07 and 2007/08.

Resolved

Further discussions to be held with CFO.

- The Ad-Hoc Panel endorsed the inclusion of the budget detail to follow adoption of the Plan at the full Fire Authority meeting on 25 February 2005.